

Ridgeview at Sweetwater Hills Homeowner's Association, Inc.

BOARD POLICIES AND PROCEDURES – APPROVING CONSTRUCTION

The Ridgeview HOA requires that a Ridgeview building permit be granted before the owner of any lot may construct a home on the property. The permitting process takes about 30 days to complete and includes review of building plans and other submittals, a walk-through of the staked property, meetings with the builder and the owners, payment of compliance and permit fees and signing of permit documents.

The HOA Board strives to maintain a simple and speedy process for reviewing construction plans and granting building permits. The process is greatly facilitated by owners and builders who have 1) carefully read all construction-related documents on the Ridgeview website, and 2) turned in the proper forms and materials in a timely fashion.

In addition to the RRC's (deed restrictions), the following important documents apply to construction/property improvement on any lot in Ridgeview. These forms/materials may be downloaded from the Documents tab on the Ridgeview website.

1. Architectural Guidelines
2. Construction Regulations
3. Requirements for HOA Building Permit
4. Building Permit Request Forms
5. Request for Architectural Approval: Landscape & Exterior Modifications
6. Guidelines for Fences

Gate Codes: Continue using the utility code to enter the gates until you receive a unique construction code when your HOA building permit is approved. The utility code should never be given to others but your construction code may be given to contractors, subcontractors, landscapers and other workers on your property. When the home is completed and occupied, the construction code will be deleted and a private code with residents' names will be programmed into the security pad and linked to your phone.

If you have any questions concerning construction in Ridgeview, please do not hesitate to contact the Ridgeview HOA Board/Architectural Review Committee.